

BROKEN ARROW PUBLIC SCHOOLS

Educating Today

Leading Tomorrow



Contract Committee Review Request  
MUST BE COMPLETED IN FULL

Date: 4.22.2022

Contract/Agreement Vendor: Brightwheel/ Travis Desmond

Name of Vendor & Contact Person

travis.desmond@mybrightwheel.com

Vendor Email Address

Staff childcare center software

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

managing the data for staff daycare enrollment

Reason/Audience to benefit

5.9.2022

BOE Date

\$1,620.00

Amount of agreement

Person Submitting Contract/Agreement for Review: Casey Smith

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator: [Signature]

Does this Contract/Agreement utilize technology? YES/NO  
If yes, Technology Admin: [Signature]

Leadership Team Member: [Signature]

Funding Source: 11/772 Fund/Project 11-772-3300-530-640-0000-000-082 OCAS Coding

Consent

Action

Brightwheel is a software that will be used for the Staff Daycare being housed at ASECC. It will allow for enrollment, managing payments, class rosters, parent communication, and classroom monitoring. The cost is an annual expense.

Summary This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The Item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.



### Premium Partnership Agreement

We are excited to welcome you to the brightwheel community! The items below outline the terms of our partnership together.

Partner	B&A Connections
Pricing	<ul style="list-style-type: none"> <li>\$100 per location per month if paid monthly</li> <li>\$1,080 per location per year if paid annual upfront (10% savings annually)</li> <li>Promotion (\$349 setup fee waived, first 6 months at 90% off)</li> </ul>
Payment Processing for Families	<ul style="list-style-type: none"> <li>Checks &amp; Cash: No fees</li> <li>ACH: Flat fee of \$0.90 per transaction</li> <li>Credit/Debit: 2.9% payment processing fee</li> </ul>
Training & Support	<ul style="list-style-type: none"> <li>Includes setup, training, and intake of student information</li> <li>Support via email and phone (by appointment) for administrators, staff, and parents</li> </ul>
Platform Access	<ul style="list-style-type: none"> <li>Brightwheel Premium tier</li> <li>Unlimited user accounts (admin, staff, students, parents)</li> <li>Unlimited classrooms</li> </ul>
Term & Termination	<ul style="list-style-type: none"> <li>Term: Initial term starting <b>May 10, 2022</b></li> <li>Renewal: Renews on an annual basis unless terminated by either party.</li> <li>Termination: Either party may terminate by written notice delivered at least 30 days prior to the end of the initial term or any renewal term.</li> </ul>

The services and products selected in this Partnership Agreement are Services as described in Brightwheel's Terms of Service (ToS): [www.mybrightwheel.com/terms](http://www.mybrightwheel.com/terms). The Services are subject to and shall be provided in accordance with the ToS. Partner's use of the Services is governed by this Partnership Agreement as well as the ToS.

*Travis Desmond*

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(Customer signature)

(Brightwheel signature)

By: \_\_\_\_\_

By: Travis Desmond

Title: \_\_\_\_\_

Title: Sales Executive

Date: \_\_\_\_\_

Date: 4/19/22